

In line with National and NSW work, health and safety requirements and the current health and safety obligations to meet COVID-19 working arrangements, **Commonsense Safety Training (RTO#41347)** commits to making space on site to minimise the risk of exposure to COVID-19 whilst undertaking training at their training rooms or on site as follows:

Commonsense Safety Training will adopt the following training site principles:

- Limiting access to any training room to essential persons involved in the training activity on the given day
- Undertaking a risk assessment of training rooms before allowing student access
- Applying the 1 person per 4 square metre rule for building work being undertaken in enclosed or internal spaces
- Adopting the 1.5 metre social distancing requirement at all times
- Limiting any external visitors or third parties (e.g. RMS or Safe Work Auditors) to be by exception and appointment only.

Ensure the Government's self-isolation rules are met at all times by:

- Keeping any person displaying cold, flu or similar symptoms away from site until the symptoms have passed or a negative test is provided to the site supervisor
- Enforcing the 7-day self-isolation policy for anyone returning from overseas or interstate immediately
- Keeping any person who has been in close contact and required to self-isolate away from the site

Managing the training by:

- Providing students with an outline of all COVID-19 site safety measures that will be implemented and providing updates on any changes
- Providing all necessary clear work areas and work stations for dedicated tasks
- Providing dedicated (and sign posted) 'students only' building access and egress points where practical
- Maintaining a daily record of all persons on site

Ensure adequate hygiene and safety facilities are provided on site by:

- Providing adequate sanitising products and hand wash facilities for all people on site
- Providing handwashing facilities for students in Commonsense training rooms
- Regularly cleaning and disinfecting of any common training areas with occupants i.e. door handles, taps, etc.
- Ensuring adequate ventilation for training rooms